

Government Property Return Form

List of office equipment/furniture returned Form by the resigned/superannuated officials (both office & residence)

Sl. No.	Equipment/Furniture	Brand	Specification/Model No.	Issued (Yes/No)	Returned (Yes/No)
1	Vehicle				
2	Laptop				
3	Desktop computer				
4	iPad				
5	Mobile phone				
6	Steel Almirah				
7	Cardboard				
8	Table				
9	Revolving Chair				
10	Dramtse Dan				
11	Thanka/Statues				
12	Photo frames				
13	Scanner				
14	Printer				
15	Panel heater				
16	Others (specify)				

The above equipment/furniture issued to Lyonpo/Dasho/Doctor/Mr./Mrs./Ms./....., Designation
CID..... Employee ID No..... have been received by the office on.....and duly verified by the

Date:

Name & Signature

Designation:.....

EID No:.....

CID:.....

Agency:.....

Official Seal:

Remarks

..... bearing
undersigned.

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